

## **TO COMPETITION CONVENORS OF NSWISA INC. AFFILIATED CLUBS.**

### **ISU Judging System**

Following consultation with the NSWISA Technical Advisor (Wendy Langton) and the Judging Convenor (Debbie Noyes), the following guidelines are provided for all Clubs holding competitions using, either the “Full” and “Mini” ISU Judging System.

### **Competition Announcements**

All Clubs should submit their Competition Announcement to the Technical Advisor (Wendy Langton) for approval before it is distributed. This is to ensure the correct technical requirements and divisions are announced. The proposed Announcement should be submitted for approval at least two months before the intended announcement date.

### **Judging Panel**

The list of judges you have arranged for the competition should be emailed to the Judging Convenor, Debbie Noyes ([dnoyes@bigpond.com](mailto:dnoyes@bigpond.com)) and Wendy Langton ([wendylan@bigpond.net.au](mailto:wendylan@bigpond.net.au)) for verification. Not all judges are trained under the new IJS. You will also need to include a Technical Specialist and/or Technical Controller. At the moment only Wendy Langton and Debbie Noyes are fully trained and experienced for all these roles, with Robyn Nott having a lesser degree of experience and Rebecca Harrison scheduled for ongoing training and experience. Trained and experienced as Technical Specialists are Monica MacDonald, Kylie Fennell and Madonna Randall and Brad Santer.

For the smaller competitions using the Mini System, a minimum of two (2) judges is necessary, with a maximum of (5) judges for larger events. You will also need a Referee, Technical Specialist & Technical Controller.

### **Competition Set-Up**

A list of Competitors (showing their home Club) and their PPCs, Competition Divisions and proposed Judges should be emailed or faxed to Janet Santer ([janets@jamida.com.au](mailto:janets@jamida.com.au)) as soon as possible after the closing date of the competition. Following the draw, please email the skating order to be entered into the system.

Once Janet has all this information, she will set up the competition on the Mini System or Full System and have the Judges' sheets, Referee sheets, Specialist & Controller's sheets, along with the other necessary paper forms, printed out for your competition.

### **Volunteers**

The organising Club will need volunteers to help with the IJS.

You will need:

- A video camera operator – operates the video camera for the Controller & Specialist. This video is also used for replay of elements for the Judges
- Accountant – role varies with Mini System and Full System. The Accountant times the programs and operates the IJSCalc computer program, and in the Full System, sends the scores to the scoreboard. Janet Santer will oversee this role. Several people have undergone training and it is planned that further training days will be held.
- Back-up Accountant (Full System Only) – manually times the programs and warm-ups as a back up to the timing by the Accountant's computer.
- Photocopying – helpers will be needed to photocopy and post results around the rink.

- Helpers to assist with the physical unloading and setting up of the computer systems under the direction of a NSWISA delegate.
- Announcer. Marking under the Mini System is closed. There is no display of marks or announcement of marks. Under the Full System marks are displayed on a scoreboard and are announced. A script is available for calling the marks. Please contact Janet Santer if you would like the Announcer's guidelines.

NSWISA provides via its website current Technical Requirements for all disciplines and all levels, updated instructions for completing a PPC form and a PPC form that can be used by all Clubs for any competition. Also, NSWISA will post competition results of affiliated Clubs.

If you have further queries, please don't hesitate to contact:

Judging Convenor – Debbie Noyes

Technical Advisor – Wendy Langton

IJS Coordinator - Janet Santer

April 2008