

NSWISA Position Description – Learn to Skate Convenor

The role of the Learn to Skate Convenor is to be responsible for the coordination & organisation of all training and development of the Association's current and potential Aussie Skate members.

The Learn to Skate Convenor will oversee the development of figure skating within NSW at a grass roots level to grow levels of participation, promote the sport in general and improve stakeholder engagement.

Desirable Attributes:

The Learn to Skate Convenor should:

- be a person who is enthusiastic about the development of up and coming skaters and can promote involvement within the sport to others
- be a good communicator with the ability to respond to feedback from the Learn to Skate and Aussie Skate communities
- have the ability to develop ideas and see through to completion
- be someone who is around the Club & Association events and be open to visiting learn to skate sessions at various rinks - they need to be in touch with and able to respond to the needs of different stakeholders
- be a regular email user for ease of communication

Specific duties include but are not limited to:

- Implement, advise and monitor learn to skate programs with the aim of bringing in new members at a grass roots level
- Implement, advise and monitor programs with the aim of promoting and growing Aussie Skate competitions
- Design and prepare promotional material
- Liaise with host clubs and coaches to maximise attendance at events.
- Compile and present information