



NSWISA Job Description – Aussie Skate Convenor

The role of the Aussie Skate Convenor is to be responsible for the coordination & organisation of all training and development of Aussie Skate skaters throughout the Association.

The Aussie Skate Convenor will oversee the development of figure skating within in NSW at a grass roots level to grow levels of participation, promote the sport in general and improve stakeholder engagement.

Desirable Attributes:

The Aussie Skate Convenor should:

- be a person who is enthusiastic about the development of up and coming skaters and can promote involvement with the sport to others
- be a good communicator with the ability to respond to feedback from the Aussie Skate community
- have the ability to develop ideas and see through to completion
- be someone who is around the Club & Association events- they need to be in touch with the stakeholders and able to respond to the needs of different stakeholders
- be a regular email user for ease of communication

Specific duties include but are not limited to:

- Implement, advise and monitor programs with the aim of promoting and growing Aussie Skate competitions
- Design and prepare promotional material
- Liaise with host clubs and coaches to maximise attendance at events.
- Compile and present information
- Implement, advise and monitor programs with the aim of promoting and growing Aussie Skate competitions.