



New South Wales Ice Skating Assoc Inc

NSWISA Position Description - Officials

The role of the Officials Convenor is to be responsible for all aspects relating to Technical Officials.

Desirable Attributes:

The Officials Convenor should:

- have a strong understanding of ISU & ISA regulations, constitutions, by-laws & policies
- possess a technical understanding of eligibility rules
- possess an in-depth understanding of the IJS system
- be a person who can develop good relationships
- be well informed of the technical landscape and able to provide oversight
- have strong computer skills
- understand the technical requirements for event scheduling & panelling
- be able to critically assess the performance of Officials
- be a person with a strong eye for detail

Specific duties include but are not limited to:

- Recruit & set panels for all competitions and test sessions
- Set the divisions and schedule for all competitions and test sessions
- Recruit new Officials
- Provide training opportunities for all Officials
- Manage the promotion of Officials
- Maintain the NSWISA Officials Lists
- Maintain the NSWISA Officials Activity Register
- Work with individual Officials to create opportunities for development
- Manage communications and complaints from Officials
- Maintain ethical standards in all aspects of the role
- Actively Officiate at NSWISA events