

Monday, 7 January 2019

SETTING UP YOUR ACCOUNT WITH SportsTG

STEP 1:

If you do not have a NSWISA Membership (New Members – never registered with NSWISA before), you will need to register and set your password - you will find the link on the Membership page of the NSWISA Website.

Select 'REGISTER" (Figure 1)

FIGURE 1 -

SportsTG Passport

Secure | <https://passport.sportstg.com/login/>

SportsTG Support Passport

PASSPORT

Sign in

Email

Password

[Sign in](#) [Forgot Password?](#)

Or sign in with...

[f Facebook](#) [t Twitter](#) [G+ Google+](#)

Don't have an existing Passport account? Please register below.

[Register](#)

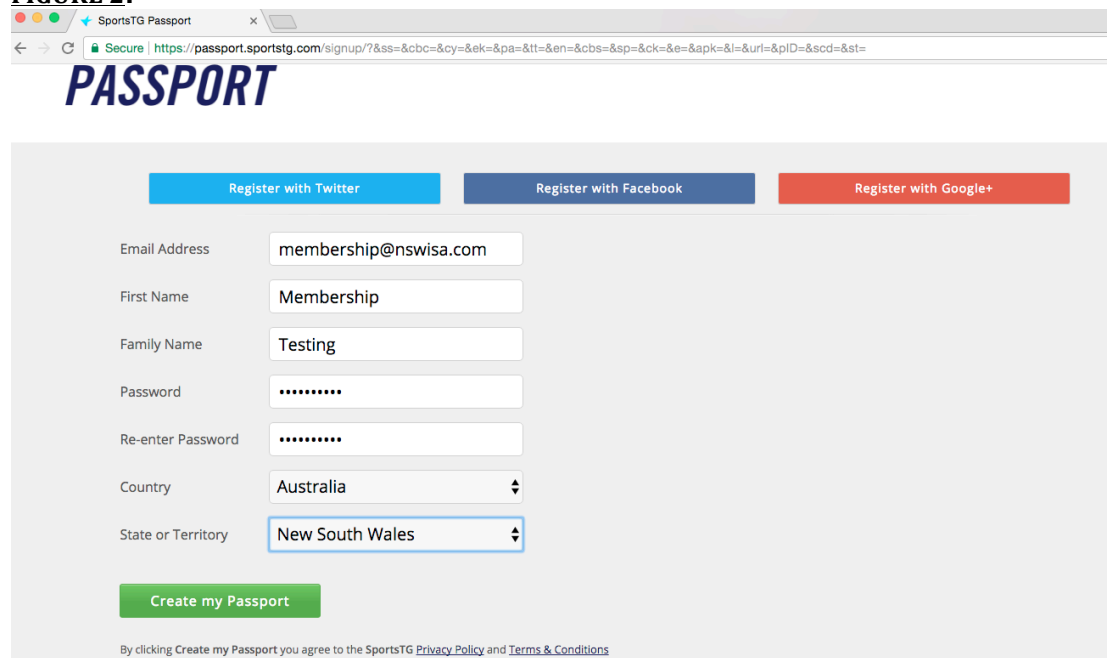
[Privacy Policy Terms & Conditions](#)

REGISTER

Monday, 7 January 2019

STEP 2: complete details required and select Create my passport. (Figure 2)

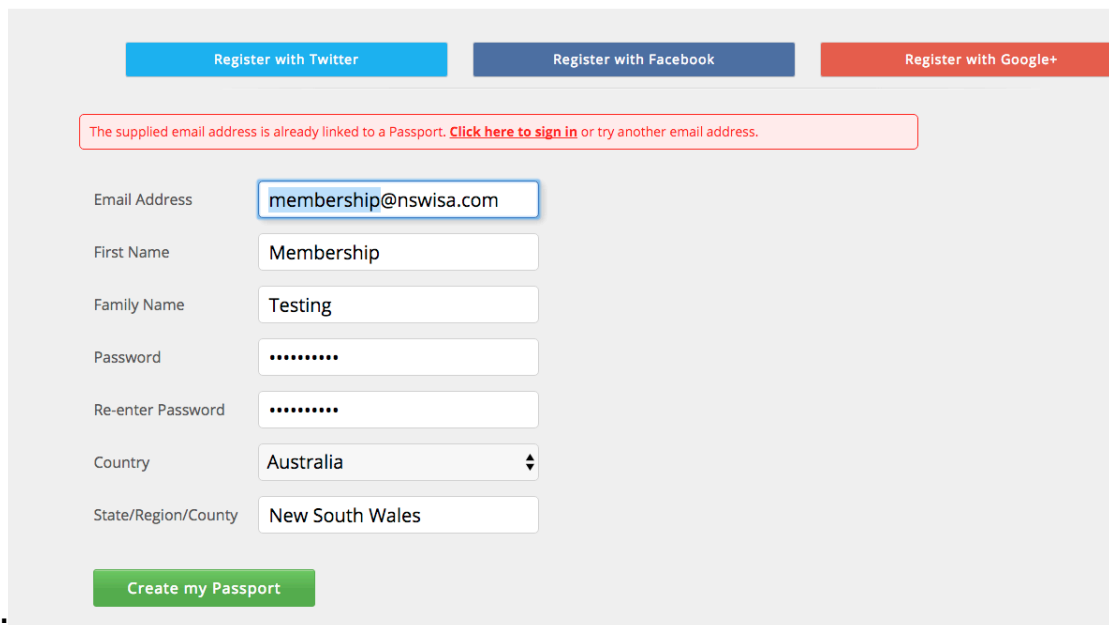
FIGURE 2:



The screenshot shows a web browser window with the URL <https://passport.sportstg.com/signup/?&ss=&cbc=&cy=&ek=&pa=&tt=&en=&cs=&sp=&ck=&e=&apk=&l=&plD=&scd=&st=>. The page features the "PASSPORT" logo and three social media registration buttons: "Register with Twitter", "Register with Facebook", and "Register with Google+". Below these are input fields for "Email Address" (membership@nswisa.com), "First Name" (Membership), "Family Name" (Testing), "Password" (masked with dots), "Re-enter Password" (masked with dots), "Country" (Australia), and "State or Territory" (New South Wales). A green "Create my Passport" button is at the bottom, with a small disclaimer below it: "By clicking Create my Passport you agree to the SportsTG [Privacy Policy](#) and [Terms & Conditions](#)".

NB: If the window below comes up (Figure 2.1), this means that your account is already activated and you need to go back and sign in with your email and password. Contact NSWISA if you experience any problems.

FIGURE



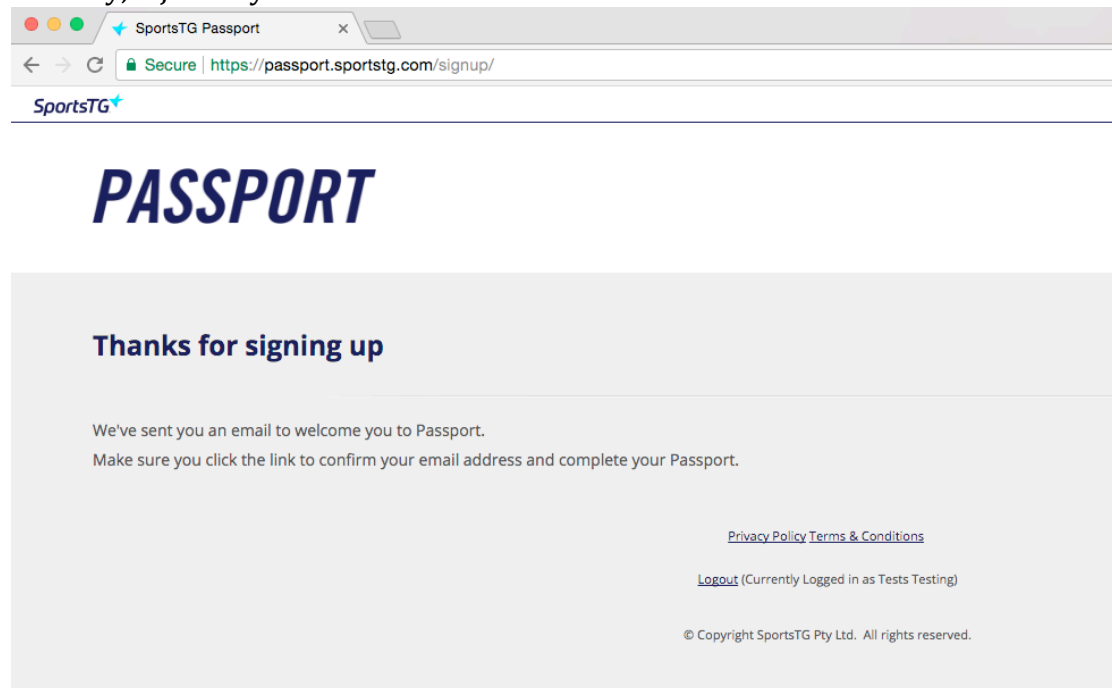
The screenshot shows the same registration form as Figure 2, but with an error message displayed in a red box: "The supplied email address is already linked to a Passport. [Click here to sign in](#) or try another email address." The input fields are the same as in Figure 2, but the "Email Address" field is highlighted with a blue border. The "Create my Passport" button is still visible at the bottom.

2.1:

STEP 3: You will now be taken to a window thanking you for signing up and advising that you have been sent an email. (Figure 3)

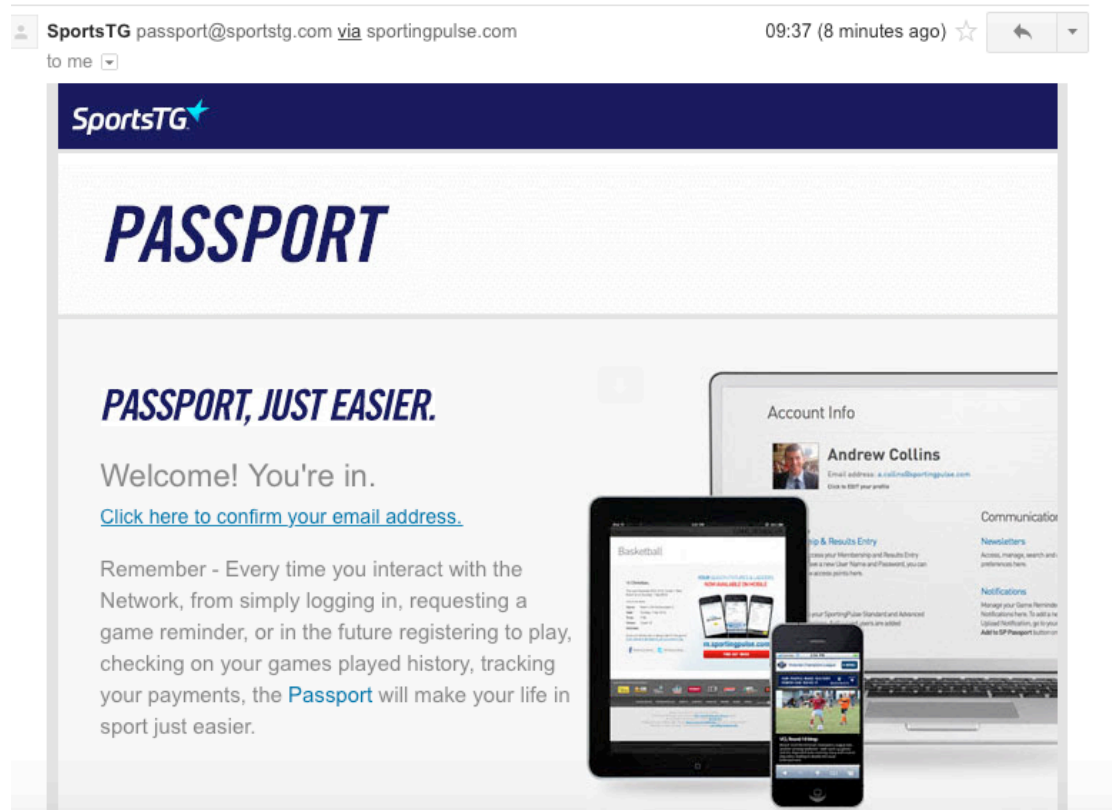
FIGURE 3:

Monday, 7 January 2019



STEP 4: Access the email received from SportsTG and click on the link to confirm your email address (Figure 4)

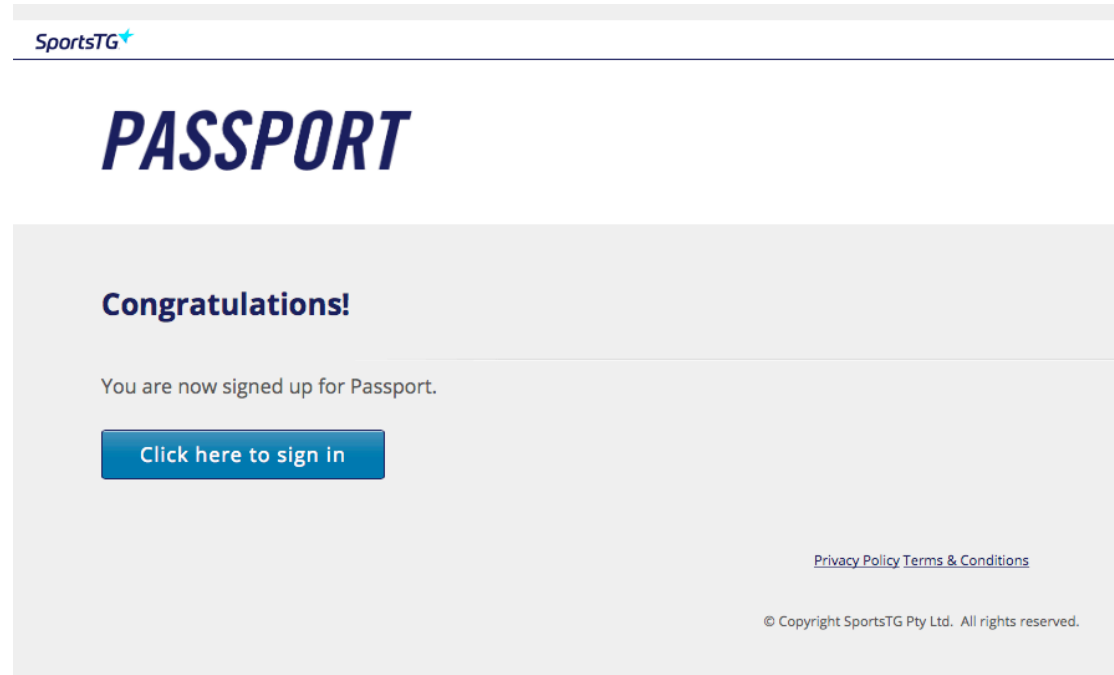
FIGURE 4:



Monday, 7 January 2019

STEP 5: On clicking “click here to confirm your email address” in the email, you will be taken to the following window Select – “Click here to Sign in” (Figure 5)

FIGURE 5:



Monday, 7 January 2019

STEP 6: The window you will now see is the original one where you selected “register” – now that you ARE registered, you can enter your email address and the password you generated. Select Sign In. (Figure 6)

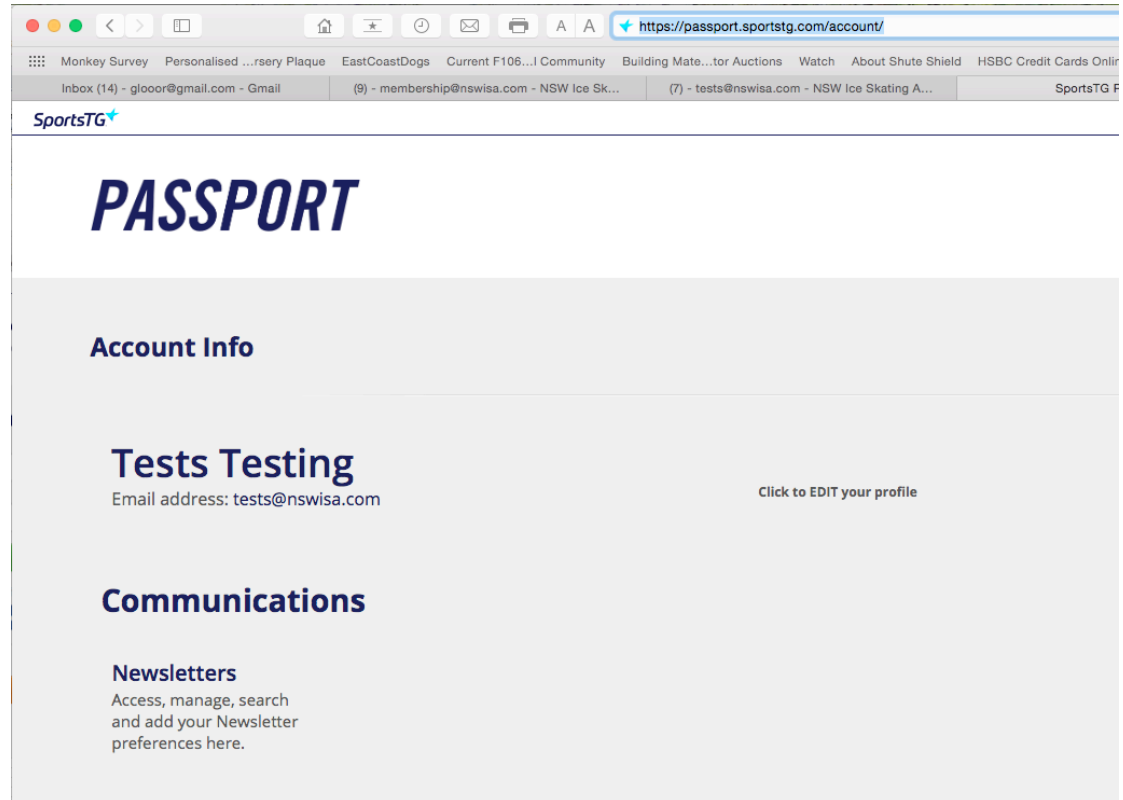
The screenshot shows a web browser window with the URL <https://pas>. The browser's address bar and tabs are visible at the top. The page content includes the **SportsTG** logo and a **Support** link in the top right corner. The main heading is **PASSPORT**. Below this is a **Sign in** section with an **Email** input field (placeholder: email address) and a **Password** input field. A green **Sign in** button is present, along with a [Forgot Password](#) link. Below the sign-in section is a section for signing in with social media, featuring buttons for **f Facebook**, **Twitter**, and **G+ Google+**. At the bottom of the sign-in section, there is a link for [Privacy Policy Terms & Conditions](#). Below the social media section, there is a message: "Don't have an existing Passport account? Please register below." followed by an orange **Register** button.

FIGURE 6:

Monday, 7 January 2019

STEP 7: You are now into your account – Congratulations! (Figure 7) : Click to EDIT your profile (centre of window).

FIGURE 7:



Monday, 7 January 2019

STEP 8: After you Click to EDIT your profile (centre of window). The following window will appear. The fields will pre populate with the information we currently have for you. Please check this carefully and update where required (Figure 8). – Remember to select “UPDATE PROFILE” when you have finished. (Figure 8.1)

PASSPORT

Edit Profile Back to Account Info

Email: tests@nswisa.com

First Name: Tests

Family Name: Testing

Address 1:

Address 2:

Suburb:

Postal Code:

Country: Australia

State or Territory: New South Wales

Phone:

Mobile Phone:

Link Accounts
You can use your social media login details to access all your SportsTG services by linking them here.

Facebook Twitter Google+

FIGURE 8:

FIGURE 8.1:
REMEMBER TO SELECT UPDATE DETAILS WHEN YOU HAVE FINISHED

Postal Code:

Country: Australia

State or Territory: New South Wales

Phone:

Mobile Phone:

Gender:

Date of birth: Month

Choose your sport(s)

<input type="checkbox"/> Archery	<input type="checkbox"/> Athletics	<input type="checkbox"/> Australian Rules	<input type="checkbox"/> Badminton	<input type="checkbox"/> Baseball
<input type="checkbox"/> Basketball	<input type="checkbox"/> Cricket	<input type="checkbox"/> Football/Soccer	<input type="checkbox"/> Hockey	<input type="checkbox"/> Indoor Sports
<input type="checkbox"/> Lacrosse	<input type="checkbox"/> Lawn Bowls	<input type="checkbox"/> Netball	<input type="checkbox"/> Rowing	<input type="checkbox"/> Rugby League
<input type="checkbox"/> Rugby Union	<input type="checkbox"/> Sailing	<input type="checkbox"/> School Sports	<input type="checkbox"/> Softball	<input type="checkbox"/> Squash
<input type="checkbox"/> Table Tennis	<input type="checkbox"/> Ten Pin Bowling	<input type="checkbox"/> Tennis	<input type="checkbox"/> Touch Football	<input type="checkbox"/> Volleyball
<input type="checkbox"/> Water Polo	<input type="checkbox"/> Weightlifting	<input type="checkbox"/> Other		

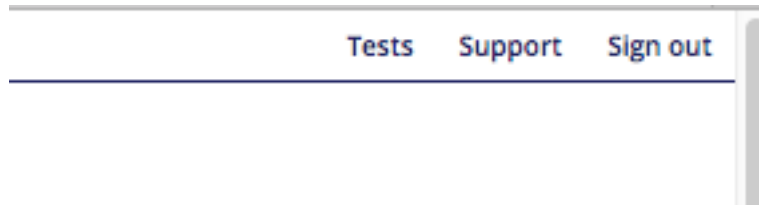
Update Profile

Monday, 7 January 2019

STEP 9:

In the Top Right hand corner of your page, you will see – Name, Support & Sign Out. Always remember to sign out when you have finished (Figure 9)

FIGURE 9:



For Further information – select ‘Support’ from the top right hand corner of the screen (Figure 9). This will take you to the Support area with lots of further information. Not all the information is relevant to NSWISA. Many sports use this Platform and have varying requirements. If you have any enquiries, please contact NSWISA for assistance via email nswisa@nswisa.com

FURTHER NOTES:

Please note, if you have multiple family members registered under the same email address, a list of relevant names will appear when you enter your email address on sign in. – select the relevant name to proceed.

If this does not occur, please email nswisa@nswisa.com with the names of all relevant members that should be linked to your email address.